

## RODMELL PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **RODMELL PARISH COUNCIL** to be held on **Tuesday 19<sup>th</sup> November 2024, 7.00pm** Rodmell Village Hall. *Lorna Thwaites*, Rodmell Parish Clerk, 13<sup>th</sup> November 2024.

### **To RECEIVE questions from the Public:**

The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

### AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
2. **DECLARATIONS OF ANY INTERESTS AND TO CONSIDER ANY REQUESTS FOR A DISPENSATION WITH RESPECT TO ITEMS ON THE AGENDA,** as required by the Members Code of Conduct.
3. **MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Rodmell Parish Council held on 17<sup>th</sup> September 2024 are a correct record and are signed by the Chair.
4. **COUNCILLOR RESPONSIBILITIES:** To RECEIVE the amendment by Cllr Toye to the Cllr Areas of Responsibility.
5. **FINANCE/ADMIN:**
  - 5.1 To RECEIVE the details of the compensation payment made by NatWest Bank.
  - 5.2 To RATIFY October payments, to APPROVE November payments, and to RECEIVE the bank reconciliation.
  - 5.3 To RECEIVE and AGREE the NALC Pay Award 2024-2025.
  - 5.4 To RESOLVE to make salary and pension payments by Standing Order.
  - 5.5 To RECEIVE confirmation that Ms S Webb will undertake the internal audit 2024-2025 on a voluntary basis.
6. **2025-2026 BUDGET AND PRECEPT**
  - 6.1 To DISCUSS and AGREE the budget for 2025-2026.
  - 6.2 To AGREE the precept for 2025-2026.
7. **REPORT(S):** Any written reports to be taken as read.
  - 7.1 To RECEIVE reports from Local and District Councillors and the MP for Lewes.
  - 7.2 To RECEIVE the following short, verbal or written reports:
    - 7.2.1 LDALC Meeting – Cllr Dishington.
    - 7.2.2 POLO Meeting – Cllr Dishington; minutes CIRCULATED and RECEIVED by the full council.
    - 7.2.3 SDNPA Parish Meeting – Cllr Rathbone.
    - 7.2.4 Planning Training – Cllr Wettern.
    - 7.2.5 New Cllr Training – Cllrs Hickey and Bentley.
    - 7.2.6 Response to NPPF Consultation on behalf of Rodmell Parish Council – Cllrs Rathbone and Wettern.
8. **CORRESPONDENCE RECEIVED:** To RECEIVE the following correspondence and AGREE any actions:
  - 8.1 Action in Rural Sussex- via ESALC.
  - 8.2 Village Field – M Tudge.
  - 8.3 Strengthening Local Relationship (SLR) Meetings – ESH.
  - 8.4 Making a Complaint – The Process – ESH.
  - 8.5 Rodmell.net website – T Wheeler.
  - 8.6 Urban Mowing 2025 – Countrymans.
  - 8.7 Urban Grass Cutting 2025 – ESCC.
  - 8.8 Loss of Lewes Bus Station and impact on your Parishioners – Cllr West.
  - 8.9 ESCC Street Lights – via ESALC.
  - 8.10 ESCC Highways/Balfour Beatty – via ESALC.
  - 8.11 Sussex Resilience Forum Survey – via ESALC.
  - 8.12 Consultation – Enabling remote attendance and proxy voting at Council Meetings – via ESALC.
  - 8.13 ESALC Conference 2024 – ESALC.
  - 8.14 Speed Limit letter to MP – Westmeston Parish Council via ESALC.
9. **MATTERS ARISING:**
  - 9.1 To RATIFY the decision to purchase a replacement battery and pads for the defibrillator.
  - 9.2 To AGREE a date and contractor to cut the hedges by the Recreation Ground.
  - 9.3 To RECEIVE and AGREE the first aid training proposal by Cllr Toye and to AGREE the budget allocation.
  - 9.4 To RECEIVE quotes on the restoration of the Fingerpost and to AGREE how to proceed.

9.5 To RECEIVE the response of D H Property services regarding the painting of the lettering on the noticeboard white and to AGREE next steps.

**10. HIGHWAYS:**

10.1 To RECEIVE an update on the drainage investigation works, Newhaven Road, Rodmell 7<sup>th</sup> - 29<sup>th</sup> Oct 2024.

10.2 To RECEIVE an update on the repairs requested to the Vehicle Activated Speed Signs.

**11. PLANNING APPLICATIONS:** To AGREE comments for any applications received:

**12. PROJECTS:**

**12.1 Village Map:**

12.1.1 To RECEIVE the DINPP response from LDC and to AGREE next steps – Cllr Rathbone.

12.1.2 To RECEIVE the latest map design and AGREE any amendments and next steps – Cllr Rathbone.

12.1.3 To AGREE next steps with regards to the production of the map and quotes received.

**12.2 Pavilion and Playing Fields:**

12.2.1 To RECEIVE the correspondence from the Site Manager of Monks House regarding the parking of Rodmell Football Club during their recent fixtures.

12.2.2 To RECEIVE an update on the use of the Pavilion and Playing Fields by Rodmell Football Club and to AGREE any actions to be taken.

12.2.3 To RECEIVE the following reports and AGREE actions:

12.2.3.1 Repairs proposed and tender documents for the Pavilion from P Toye.

12.2.3.2 Update from the Pavilion Working Group meeting held on 12<sup>th</sup> November – Cllr Dishington.

**12.3 Play Equipment:**

12.3.1 To RECEIVE an update on the action taken re the 'High Risk' play equipment as classified in the safety inspection report undertaken by RoSPA Play Safety via LDC.

12.3.2 To RECEIVE the playground equipment safety inspection report and agree further actions.

12.3.3 To RECEIVE the quote for the minor works to repair the playground equipment and to RESOLVE to proceed – Cllr Dishington.

**12.4 Playground Refurbishment:**

12.4.1 To RECEIVE an update on discussions regarding the playground refurbishment and to AGREE next steps - Cllrs Dishington and Hickey.

**12.5 Benches:**

12.5.1 To RECEIVE an update on the outstanding written permission from 2 landowners- Cllr Dishington.

12.5.2 To RECEIVE and ACCEPT the price from the Monday Group for benches 1.2m long, set in concrete.

**12.6 Website/Social Media:**

12.6.1 To REQUEST portrait photos from Cllrs for the RPC website.

12.6.2 To RECEIVE an update on the changes made to Rodmell.net regarding Parish Council information.

12.6.3 To DISCUSS the changes to the hosting of Rodmell.net and the requirement for mailbox migration.

12.6.4 To RESOLVE to move RodmellParishCouncil.org to a .gov domain with .gov emails.

12.6.5 To RECEIVE an update on the Facebook page for Rodmell Parish Council as an online noticeboard.

**13. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF RODMELL PARISH COUNCIL.**

**14. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF RODMELL PARISH COUNCIL.**

**15. TO CLOSE THE MEETING.**